

Outreach & Admissions Pittsburgh Job Corps Center

7175 Highland Drive  
Pittsburgh, PA 15206

Phone: 412-441-8700

Fax: 412-441-8760

National: 1-800-733-JOBS

E-mail: [OA.Pittsburgh@jobcorps.org](mailto:OA.Pittsburgh@jobcorps.org)

Hello,

I am sending this to you today in an effort to reach young people who may want to go to college, but do not have the means financially to do so. Pittsburgh Job Corps was awarded the responsibility for enrolling for our College Program this past year and we are trying to reach as many young people as we can that could take advantage of this opportunity.

Attached you will find our brochure with information on the program. Basic requirements for enrollment in Job Corps are: age 16-24 and low-income. There are a few additional requirements for the college program including Pell eligibility and Compass test scores (information included on the attached brochure).

Pittsburgh Job Corps also offers Career Technical Training and if you have anyone interested in that, we can put them in touch with the staff that handles enrollment for those areas.

Thank you in advance. I know there are many young people out there who seek a better education, leading to a successful career. I hope that this will help some of them achieve that goal.

Please feel free to contact me at any time. My staff can come to you to present information to your staff or clients. I can also send you additional information via email or hard copy.

Additionally, if you can add me to any newsletter/ mailing list your agency sends, please do so. We are also responsible for job placement and transitional services for our graduates and may be able to refer graduates to your program for additional supports to help them succeed.

Sincerely,



Kathy Eury  
Project Director/On-site Manager

PJCC OCT Outreach and Admissions  
Direct 412-441-8658



**Step Into Your Future  
with a College Education**

If you cannot afford college on your own, Job Corps College Sponsorship may be the right fit for you. Contact our Outreach staff for program information and to see if you may qualify. Your educational opportunity may be waiting for you!



Scan to request more information

**Helpful Phone Numbers and  
Contact Information**

**Pittsburgh Job Corps Center**

- Admissions Counselors
- Debra Lilly 412-295-8825
- Sean Riffle 412-689-3504
- Outreach Coordinator
- Josh Comer 412-441-8779
- OA/CTS Director
- Kathleen Eury 412-441-8658

**Community College of Allegheny County**

**www.CCAC.edu**

Campus	Financial Aid	COMPASS Test
CCAC Allegheny	412-237-2589	412-237-2764
CCAC South	412-469-6241	412-469-6216
CCAC Boyce	724-325-6602	724-327-1327
CCAC North	412-369-3656	412-369-3614
CCAC Washington	main	724-223-1808
CCAC Braddock	main	412-271-0201
CCAC Homewood	main	412-371-1600
CCAC West Hills	main	412-788-7500

**Butler County Community College**

**www.BC3.edu**

Main Campus Admissions 724-285-8501



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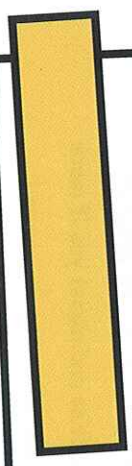
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**Pittsburgh  
Job Corps'  
College  
Sponsorship  
Program**



A Step-by-step guide to  
applying for a Job Corps  
College sponsorship





## Required Documents to apply for a College Sponsorship



- To complete the application process, you must meet with a Job Corps representative and provide sufficient documentation that you will qualify for sponsorship thru Job Corps.
- The required documents include, but are not limited to, your :
- Birth Certificate
  - Social Security Card
  - HS/GED Diploma
  - COMPASS Test Scores
  - FAFSA PELL Award Letter
  - Proof of Income-pay stubs, Government benefits or letter of support
  - Any Dependent Information
  - Additional documents may be required if above are not sufficient to prove eligibility for the program, staff will advise and assist you if more documentation is needed

## Completing Your Financial Aid Application (FAFSA)

Sponsorship eligibility requires that you are eligible for a Federal PELL Grant.

Go to [FAFSA.GOV](http://FAFSA.GOV) or see the Financial Aid Advisor at your campus. You may be required to provide additional documentation after completing online forms

## COMPASS Testing

A COMPASS Test is a standardized test for college placement. Job Corps must review your scores for Reading and Writing, with a minimum score to qualify for sponsorship.

The required scores are:

CCAC 30 Writing/72 Reading  
BC3 36 Writing/65 Reading

Math is also required for some majors

You can only take the COMPASS test twice, so if you wish to practice in advance check out: [www.act.org/compass/sample.index.html](http://www.act.org/compass/sample.index.html)

Contact your campus or Job Corps to schedule your test date.

## General Program Eligibility Requirements

- ◆ 17-24 years old
- ◆ PELL Eligible
- ◆ US Citizen or legal resident
- ◆ GED/High School Diploma
- ◆ COMPASS Placement Scores
- ◆ Can attend college full-time
- ◆ Committed to completing a College Diploma, Certificate or Degree
- ◆ Attend Job Corps Orientation
- ◆ Current Student applicants must have a 2.0 or higher GPA



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